

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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Minutes

March 31 2016, 5 p.m.

**Washoe County Cooperative Extension Office
4955 Energy Way, Reno NV 89502**

- 1. Call to order, roll call of members and establish a quorum:** Matt McKinney called the meeting to order at 5:06 p.m. – Members present Matt McKinney, Tom Cates, Bev Elston, Tami Olsen, Charlie Mann and Sarah Chvilicek. Dale Holcombe and Fritz Richards were excused. A Quorum was established. Guests present: Dennis Belcourt AG's Office, Doris Hoskin NJLSB Assistant, Dennis Hellwinkel NJLSB Treasurer, Susan Rogers, Linda Miller, Heidi Westbrook, Sandra Wallin, Hori Piccinini and Remo Osmetti.
- 2. Public Comment:**
None was received.
- 3. Review and Approval of Agenda:**
It was moved by Tom Cates and seconded by Bev Elston to approve the agenda as presented. Motion carried.
- 4. Review and approval of February 24, 2016 meeting minutes**
- 5.** It was moved by Tom Cates and seconded by Bev Elston to approve the minutes as presented. Motion carried.
- 6. Financial update report**
Dennis Hellwinkel presented the financial report. It was moved by Tom Cates and seconded by Bev Elston to receive and file. Motion carried.
- 7. Correspondence**
Letter from Rylee Rawson requesting permission to have another Exhibitor show her market animal - it was moved by Tom Cates and seconded by Bev Elston to approve the request – motion carried.
Letter from Austin Lemons requesting permission for another Exhibitor to sell his market animal – it was moved by Tom Cates and seconded by Bev Elston to approve the request – motion carried.
Letter from Lyon County Fair Board requesting use of panels for the Silver State Youth Livestock Show and Sale - it was moved by Bev Elston and seconded by Tom Cates to approve the request – motion carried.
- 8. Renaming the Award of Excellence**

Dennis Hellwinkel reported that the Award of Excellence would be renamed as the Ethan McKinney Award of Excellence. There will also be a permanent plaque displayed with each recipients name added each year. The award may also expand to include a scholarship.

9. Accounting assistance – update – no new information to report

10. 2016 Workshop - no new information to report

11.2016 Show

Note: items will be reviewed/updated as needed

- a. Schedule – updated and posted 2/24/16
- b. Judges – all confirmed but still waiting on signed contract to be returned by the beef judge. Dennis requested authorization to reserve rooms for judges. It was moved by Sarah Chvilicek and seconded by Tom Cates – motion carried.
- c. Quality Assurance – New online update was received and the final update will be received after April 15.
- d. RLEC Contract – received and paid
- e. Food – Reno Lions Club will be providing dinner for the auction. The menu offered was pulled pork for \$8.50 a plate or Tri-tip for \$9.25 a plate. Sarah Chvilicek moved and Tom Cates seconded to approve the pulled pork menu – motion carried.
- f. Awards – Tami Olsen reported that buckles are ordered and the other awards in process. She also reported that Rabbit Awards are still needed.
- g. Photographer – review and accept bid of Anne Bothwell – it was moved by Sarah Chvilicek and seconded by Tom Cates to direct staff to prepare contract for show photographer. Motion carried.
- h. Sound – tabled until next meeting – Matt McKinney will report on Moonlighting Sound. Sarah Chvilicek also reported that the sound may be able to be tied in to the new speaker system at RLEC that will broadcast to the barns.
- i. Security – updates – Tom Cates reported that security will be donated. Tom will also get a banner from the company to hang during the show.
- j. Grader/Carcass Contest – Sarah Chvilicek has been in communication with USDA grader. She has also invited the new Meats Science Professor to participate.
- k. Auctioneer – confirmed – NJLSB will need to secure ring men
- l. Dumpsters/waste – no new information to report.
- m. Portable Restrooms – confirmed
- n. Show office staff – Susan Taylor confirmed
- o. Other
 - a. **Other items** – review and approve letter to prospective buyers for posting to website. It was moved by Bev Elston and seconded by Tom Cates to approve the letter for posting. Motion carried.
 - b. Doris Hoskin also provided a report on the number of ear tags issued this year. She also distributed a list of exhibitors who have “aged out” of NJLS.

12. 2016 Office/Show Aide – to be announced at next meeting

13. OLD BUSINESS

- a. Discussion and updates regarding an NJLS Foundation Account – no new information to report

14. Public Comment: Mikayla Story has been ill and is now sending out letters to award donors. It was also announced that NJLS was thanked for putting information on the website on how to complete an entry form.

15. Set Date of next meeting - April 21, 2016 Washoe County Cooperative Extension Office, 4955 Energy Way, Reno. Specie Chairs will be at the meeting and Board Member responsibilities will be discussed.

16. Adjournment – Adjourned at 5:43 p.m.

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)790-4600. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)790-4600, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno NV 89502.

THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:

NEVADA DEPARTMENT OF AGRICULTURE
NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE
LYON COUNTY COOPERATIVE EXTENSION OFFICE
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE
NEVADA PUBLIC NOTICE WEBSITE – <HTTPS://NOTICE.NV.GOV>
<http://agri.nv.gov/Administration/NJLSB/NJLSB/>